

CITY OF TRUMANN

APPLICATION FOR FOOD TRUCK COURT SITE

Name of Business: _____

Owners Name: _____

Address: _____

Phone Number: _____

Applicant Status: ☐ Profit ☐ Non Profit

Site Owner: _____

Site Owner Address: _____

Site Owner Phone Number: _____

Site Address: _____

Hours of Operation: _____

(NO OPERATION BETWEEN THE HOURS OF 10:00 P.M. AND 7:00 A.M.)

Reason for Permit Request and effect the use will have on the neighborhood and its residents:

Property Zoning Classification: _____

*** * A site plan must be submitted, detailing the layout of the food trucks, seating, restrooms (maybe portable), parking and any other relevant facilities. * ***

By signing below I acknowledge that I have received a copy of ordinance #739 and I agree to abide by all rules of the ordinance. Furthermore, the title holder of the property is aware of the conditional use being sought. If at any time this ordinance is amended and I am found not in compliance my conditional use permit can be revoked.

Applicant Signature

Date

Site Owner Signature

Date

ORDINANCE NO. 739-2024

AN ORDINANCE REPEALING ORDINANCE NO. 558 AND REGULATING MOBILE VENDING SITES, FOOD TRUCKS, AND FOOD TRUCK COURTS IN THE CITY OF TRUMANN, ARKANSAS; ESTABLISHING PERMIT REQUIREMENTS, OPERATIONAL STANDARDS, AND PENALTIES FOR VIOLATIONS; AND FOR OTHER PURPOSES.

WHEREAS, the City of Trumann recognizes the need to regulate mobile vending sites, food trucks, and food truck courts to protect the health, safety, and welfare of its citizens; and

WHEREAS, the City seeks to create a regulatory framework that promotes economic growth while maintaining order, cleanliness, and aesthetic standards within the City; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TRUMANN, ARKANSAS:

SECTION 1. Definitions

For the purposes of this ordinance, the following definitions shall apply:

- Mobile Vending Site: A designated area or location where mobile vending units, including food trucks, retail vendors, or service providers, offer goods or services to the public.
- Food Truck: A self-contained, motorized vehicle or trailer equipped with facilities for preparing, serving, and selling food or non-alcoholic beverages to the public.
- Mobil Vending Unit: A Mobile Vending Unit is a vehicle, trailer, cart, or other portable structure equipped to sell goods or services, typically food and beverages, directly to the public. A mobile vending unit shall not include a fixed indoor vending machine.
- Food Truck Court: A designated area, typically on private property, where two or more food trucks operate simultaneously, offering food and beverages to the public.
- Vendor: Any individual or entity that owns or operates a mobile vending unit, including a food truck, within the City.
- Permit: Written authorization issued by the City for the operation of a mobile vending site, food truck, or food truck court.

SECTION 2. Permit Requirements

A. Mobile Vending Site Permit:

1. All mobile vending sites within the City of Trumann must obtain a Mobile Vending Site Permit from the City and a written letter of permission from the owner of the establishment, where the mobile vender will be set up.

2 The applicant must submit a completed application, proof of liability insurance with a minimum of \$1,000,000.00 liability coverage, and a City business license.

3. A permit fee of \$100.00 shall be paid annually. Permits expire on December 31st of each year.

B. Food Truck Permit:

1. All food trucks operating within the City must obtain a Food Truck Permit and a written letter of permission from the owner of the establishment that the truck will be located.

2. The applicant must submit a completed application, including proof of a valid Arkansas Department of Health permit, proof of liability insurance with a minimum of \$1,000,000.00 liability coverage, and a City business license.

3. The permit fee shall be \$100.00, and the permit will expire annually on December 31st.

4. If a Food Truck will be moving from location to location throughout the city, they must have a written letter of permission from the establishment owner, permit for each location and have a maximum of 5 locations per year. Each permit fee after the first permit, shall be \$50.00 per permit.

C. Food Truck Court Permit:

1. Property owners wishing to establish a food truck court must apply for a Food Truck Court Permit.

2. A site plan must be submitted, detailing the layout of food trucks, seating, restrooms (may be portable), parking, and any other relevant facilities.

3. A permit fee of \$100.00 shall be paid annually, with permits expiring on December 31st.

4. The applicant must submit a completed application, proof of liability insurance with a minimum of \$1,000,000.00 liability coverage, and a City business license.

SECTION 3. Operational Standards

A. Location Restrictions:

1. Mobile vending units and food trucks may operate in areas zoned for commercial or industrial use, in designated public spaces, or as part of an approved event such as but not limited to the Wild Duck Festival, Christmas Festival, Singer BBQ or other city sponsored events, on private property with permission from the owner.

2. Food trucks and mobile vendors are prohibited from operating within 200 feet of any brick-and-mortar restaurant during that restaurant's operating hours, unless written consent is provided by the restaurant owner.

3. Vendors may not obstruct pedestrian pathways, driveways, or public rights-of-way.

B. Sanitation and Waste Disposal:

1. All mobile vendors, including food trucks, must comply with Arkansas Department of Health regulations concerning food safety and sanitation.

2. Vendors must provide trash receptacles for customer use and maintain cleanliness in the surrounding area. All waste must be disposed of properly.

3. Dumping grease, wastewater, or food waste in public storm drains or sewers is prohibited. Proper disposal methods must be used.

C. Noise and Lighting:

1. Food trucks and mobile vendors must comply with City noise ordinances. Generators and sound systems must not cause excessive noise.

2. Lighting used by vendors must not interfere with traffic visibility or create a nuisance for nearby properties.

D. Hours of Operation:

1. Mobile vending sites, food trucks, and food truck courts may operate between the hours of 7:00 AM and 10:00 PM, unless otherwise approved by the City for special events.

E. Signage:

1. Signage must be attached to the vendor's unit and cannot obstruct views or pedestrian traffic. Free-standing signs are prohibited unless specifically approved by the City.

F. Parking:

1. Food trucks and mobile vending units must park in designated areas only. Blocking parking spaces required for other businesses is prohibited without prior approval.

SECTION 4. Food Truck Court Requirements

A. Facilities:

1. Food truck courts must provide adequate restroom facilities, either onsite or through an agreement with nearby businesses.

2. Sufficient seating and trash receptacles must be provided for patrons, and the area must be kept clean and sanitary at all times.

B. Layout and Design:

1. The layout of food truck courts must have adequate space for each food truck, seating, and restrooms (certified portable restrooms are permitted). Clear access for emergency vehicles must be maintained and fire safety rules shall be followed.

2. Adequate parking must be provided for both patrons and food trucks.

SECTION 5. Inspections and Compliance



The City reserves the right to inspect mobile vending sites, food trucks, and food truck courts, at any time, to ensure compliance with this ordinance, as well as local health, safety, and fire codes.

SECTION 6. Penalties for Violations

A. Any vendor, food truck operator, or food truck court found in violation of this ordinance shall be subject to fines of not less than \$75.00 nor more than \$250.00 per violation per day.

B. Repeated violations or failure to comply with this ordinance may result in the suspension or revocation of the applicable permit.

SECTION 7. Revocation or Suspension of Permits

The City may revoke or suspend a permit for noncompliance with this ordinance, violation of health and safety codes, or failure to maintain the required standards of cleanliness and operation. Written notice of suspension or revocation will be provided to the vendor or food truck court operator.

SECTION 8. Severability Clause

If any section, subsection, or provision of this ordinance is found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

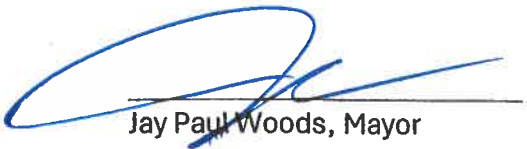
SECTION 9. Repealer

Ordinance 558-2011 is repealed and all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.


SECTION 10. Effective Date

This ordinance shall go into effect upon its approval by the city council after its third reading.

PASSED AND APPROVED this 12 day of November, 2024.


Jay Paul Woods, Mayor

ATTEST:


Carolyn Toddy, City Clerk



CITY OF FIRST CLASS

CITY CLERK

TRUMANN AR